

# C2C Certified Material Health Certificate™ Program

## Fees Schedule

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This schedule lists the fees associated with certification of a product or product group in the C2C Certified Material Health Certificate Program. These fees are charged by the Cradle to Cradle Products Innovation Institute (C2CPII) and are separate from the fees charged by a Cradle to Cradle Certified Assessment Body for product assessment. See the *Product Grouping Policy* for the definitions of a product and product group.

Fees are non-refundable and will be invoiced in US Dollars. Notice of fee changes will be posted on the C2CPII website and distributed to all current certification holders at least 90 days prior to their effective date.

The fees associated with certification include an annual company-level fee (the annual community fee) and fees associated with review of product assessments for certification and recertification.

## 1. ANNUAL COMMUNITY FEE

An annual fee applies to all active certification holders and new certification applicants. The amount of the annual fee is based on the annual revenues of the corporate entity or individual brand carrying certification. These annual fees allow C2CPII to provide resources to support certification holders and applicants, including enhanced services and support throughout the certification process, recognition of certification achievements, and access to additional resources and special events.

### ANNUAL COMMUNITY FEE SCHEDULE

ANNUAL REVENUE IN USD EQUIVALENT	USD
Less than 10 M	\$1,800
10 M – 100 M	\$4,200
100 M – 500 M	\$9,000
Greater than 500 M	\$15,000

Payment of the annual fee must be received before the initial audit of a company's first certification. A company may register to be part of the C2CPII community at any time in anticipation of future application for certification.

The amount of the annual fee will be calculated based on a company's annual gross sales revenue during the previous fiscal year, as reported in the initial certification application or as part of an annual billing update. Any changes to revenue affecting the annual fee must be reported to C2CPII prior to the next year's annual invoice.

To recertify at the end of a two-year (for Version 3.1) or three-year (for Version 4.0) product recertification period, and to certify additional products, all annual fees must have been paid in full. Failure to pay the annual fee will result in suspension of all product certificates related to the company.

## 2. PRODUCT CERTIFICATION FEES

Product certification fees are due ahead of new certification applications and recertification (every two years for Version 3.1 and every three years for Version 4.0). Additional fees may apply for extensions, interim assessment reviews, and certificate revisions.

### PRODUCT CERTIFICATION FEES SCHEDULE

	USD
Certification Application	\$3,600
Re-Certification (every two years for Version 3.1 and every three years for Version 4.0)	\$2,000
Certification Extension (90 days)	\$500
Interim Assessment Review	\$650
Revised Certificate	\$100

### CERTIFICATION APPLICATION

The certification application fee applies to each new product or product group that has not previously been certified in the Material Health Certificate Program or has been withdrawn or previously terminated from the Material Health Certificate Program. This fee covers review of a new product certification application (registration and the initial audit of the assessment report). The application fee is due at the time of application. After the application has been submitted, an assessment report and related documentation must also be submitted to C2CPII. The assessment report will not be audited until the application fee and annual fee have been paid.

### RECERTIFICATION

The recertification fee applies to each product or product group certification and must be paid every two years (for Version 3.1) or three years (for Version 4.0) to avoid expiration and suspension. This fee covers the audit of the updated assessment report required for recertification. Payment of the recertification fee and the company-level annual fee must be received prior to the initiation of the audit of the updated assessment report and the audit of the assessment report must be completed before the current certification's expiration date.

If recertification occurs more than six months before the expiration date of the current certificate, this will be considered an early recertification, and the new

certificate will expire two years (for Version 3.1) or three years (for Version 4.0) after it is issued, rather than two years (for Version 3.1) or three years (for Version 4.0) after the expiration of the previous certificate.

## **CERTIFICATION EXTENSION**

In cases where the audit of the updated assessment report is not completed prior to the certification expiration date and the recertification fee and company-level annual fee have been paid before the active certification expires, a 90-day extension will be provided at no cost.

In cases where the audit of the updated assessment report is not completed after the initial 90-day extension period, a certification holder may request an additional 90-day extension. Payment of the certification extension fee must be received prior to re-certification or the issuance of any subsequent extensions.

Extensions do not postpone the period of the subsequent certification. Once issued, the next certification will expire two years (for Version 3.1) or three years (for Version 4.0) after the previous certification's expiration date. For example, if a Version 4.0 certification expires in June 2024, and two 90-day extensions were issued (until December 2024), the next certification would still expire in June 2027.

See the *Certification Extension Policy* for conditions under which extensions may be granted and other details related to certification extensions.

## **INTERIM ASSESSMENT REVIEW**

The interim assessment review fee applies to any instance where an audit of an assessment report is required during the course of the certification period. The Assessment Body that produced the original assessment report must create the report for submission to C2CPII for audit.

The assessor must submit a version of their previous assessment report in which only the parts relevant to the event causing a need for the interim audit have been revised. The certification will expire on the date of the original certificate.

Examples of events requiring an interim assessment audit are:

### **Product Line Extension**

A product line extension is the addition of a new product variation to an existing product or product group certification. See the *Policy for Determining Product Groups within the Cradle to Cradle Certified Products Program* for the definitions of a product and product group.

### **Change of Certification or Category Achievement Level**

Any change of the certification or category achievement level during the course of a certification period must be supported by the submission of a revised assessment report by the Assessment Body and an audit of the report by C2CPH.

### **Change in Assessment Information**

Certification compliance requires the C2CPH be apprised of any change in material composition, manufacturing process, or other information that may impact the certification or category achievement level. Fees will apply if the C2CPH determines revision and audit of the assessment report are necessary to maintain the integrity of the certification.

### **Material Health Certificate**

Cradle to Cradle certificate holders may obtain a Material Health Certificate at the time of initial certification or at the time of re-certification for no additional fee. Cradle to Cradle certificate holders wishing to obtain a Material Health Certificate during the certification period will be charged the interim assessment review fee.

### **REVISED CERTIFICATE**

Any change of information on a certificate not caused by the actions or requirements of the C2CPH will incur the revised certificate fee.

### 3. PRIVATE LABEL CERTIFICATION

If a product is already certified by one company (the holder of the parent certificate), and another company wishes to sell the identical product under its own private label (i.e., brand name), the private label company must also apply for certification and engage in a certification agreement with the C2CPII. As part of the process, the holder of the parent certificate and the private label applicant must sign a disclosure that the product sold under the private label is identical to the original product in all ways other than name and packaging.

The annual C2CPII community fee as described above applies for companies seeking Private Label Certification.

#### PRIVATE LABEL FEES SCHEDULE

	USD
Private Label Product Certification Application	\$3,000
Re-Certification (every two years for Version 3.1 and every three years for Version 4.0)	\$2,000

The private label product certification application fee applies to each product or product group that has not previously been certified in the Material Health Certificate Program or has been withdrawn or previously terminated from the Material Health Certificate Program. This fee covers review of a new product certification application (registration). The private label product certification application fee is due at the time of application. Applications will not be audited until the fee has been paid.

The expiration date for the initial certification of a private label product will be aligned to the expiration date of the parent product.

The recertification fee applies to each private label product or product group certification and must be paid every two years (for Version 3.1) or three years (for Version 4.0) to avoid expiration and suspension. This fee covers the recertification audit for the private label certificate. The recertification fee is due prior to the expiration of the current certification.