

Cradle to Cradle Certified Assessor Call

7 June 2023

cradle to cradle
products
innovation
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Agenda

- Introduction of new Executive Director Elwyn Grainger-Jones
- 2023 RSL Updates
- Addenda to V4.0 and User Guidance – Process and updates
- V4.0 Implementation Challenges - Update
- Certification Program Updates
- Services and Engagement Team - Event

• Q&A
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Elwyn Grainger-Jones

Executive Director



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2023 RSL Update

Susan Klosterhaus

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Version 4.0 Restricted Substances List (RSL)

- Except for C2C Certified-specific restrictions on certain classes of organohalogens and OPE flame retardants on the core list, the RSL is based on the following leading international chemical regulations:
 - REACH – Regulation (EC) No 1907/2006
 - Annex XIV (list of substances subject to authorization)
 - Annex XVII (restriction of dangerous substances, mixtures, and articles)
 - Restriction of Hazardous Substances – Directive 2011/65/EU
 - Persistent Organic Pollutants Banned by Stockholm Convention and/or EU Commission (Regulation (EU) 2019/1021)
 - EU Toy Safety Directive – Directive 2009/48/EC
 - EU Cosmetics Regulation – Regulation (EC) No 1223/2009
 - Canadian Cosmetic Ingredient Hotlist
 - Japan Standard for Cosmetics
 - Additionally, one chemical restriction is based on the European Council of Vinyl Manufacturers (ECVM) Industry Charter for the Production of VCM (Vinyl Chloride Monomer) and PVC.
- As part of the Version 4.0 development process, the Standards Steering Committee determined that the RSL would be updated annually to reflect any changes made to the source regulations over time.

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Summary of changes to source regulations since the release of the 2022 RSL update

REGULATION / CITATION	AMENDMENTS / CHANGES	IMPACT ON 2023 RSL UPDATE
Regulation (EC) No 1907/2006 (REACH)	No amendments since 1 June 2022.	No impact.
Directive 2011/65/EU (RoHS)	Amendments passed supporting exemptions to some RoHS requirements for certain materials.	Minor impact. Language changes to reflect exemptions.
Regulation (EU) 2019/1021 (POPs)	Amendment for substance not on the RSL.	No impact.
Directive 2009/48/EC (Toy Safety Directive)	No amendments since 1 June 2022.	No impact.
EU Cosmetics Regulation – Regulation (EC) No 1223/2009	Amendments to non-cited Annexes or additions that do not affect the RSL.	No impact.
Canadian Cosmetic Ingredient Hotlist	Some changes or additions that do not affect the RSL.	No impact.
Japan Standard for Cosmetics	No known changes since 1 June 2022.	No impact.
ECVM Industry Charter	No known changes since 1 June 2022.	No impact.

Summary of Changes to Version 4.0 RSL for 2023 Update

Minor edits, updates, or additions:

- Performed minor edits and clarifications to the Background tab.
- Added the scope for each list to the top of each list/tab for clarity.
- Updated the relevant links to EU regulations and reference to AFIRM's RSL.
- Clearly defined the scope for “Biological and Environmentally Released Materials”
- Reorganized the “Biological and Environmentally Released Materials” tab to better indicate the maximum allowable migration limits per the Toy Safety Directive; and added clarifying text to clearly indicate which materials require testing for inorganic substances, Tar Products, Pesticides, and Other substances.
- Corrected CAS numbers and chemical names throughout and added additional substances where supported by ECHA.

Significant updates or additions:

- None

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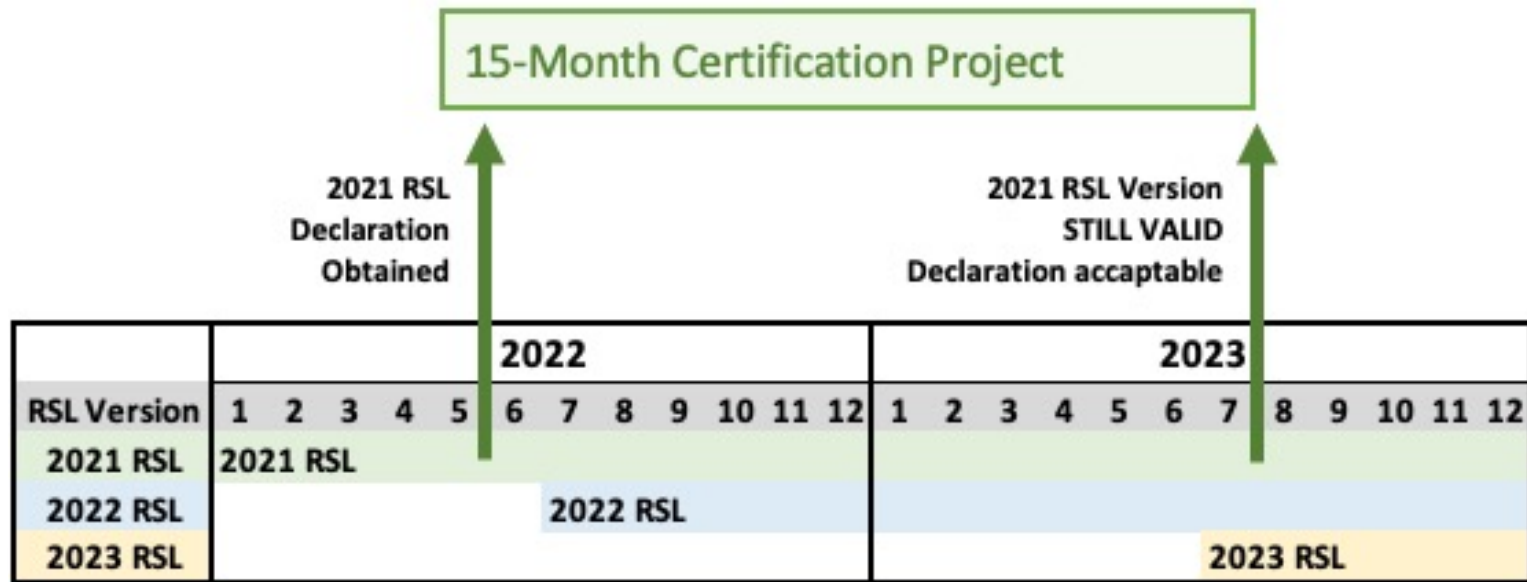
Version 4.0 RSL 2023 Update

- Effective 1 July 2023
- Will be added to Resources page of C2CPII website and Assessor Resources page:
 - 2023 RSL Update (Excel file)
 - 2023 RSL Update with marked changes (redline version) (Excel file)

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Version 4.0 RSL Validity Periods

- Currently, the 2021 RSL and 2022 RSL update are valid for two years
- However, based on assessor feedback received regarding current projected timelines for Version 4.0 certifications (1.5+ years), C2CPII Standards Steering Committee extended all RSL versions to have a three-year validity period.



-Please do

Version 4.0 RSL Validity Periods

Version	Effective Date	Valid Until
2021 (initial release)	1 July 2021	30 June 2024
2022 (update)	1 July 2022	30 June 2025
2023 (update)	1 July 2023	30 June 2026
2024 (update)	1 July 2024	30 June 2027

- Starting 1 July 2023, there will be three simultaneously valid RSL versions.
- New certifications and recertifications are required to be in compliance with any one of the valid RSL versions at the time of the certification application.
- Recommendation: Use the most recent RSL version to comply with the most recent version of the RSL’s source regulations and so that suppliers will not need to re-sign an RSL declaration.

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New Addenda to the Version 4.0 Standard and User Guidance - Process

**Susan Klosterhaus
Esther Julier**

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Standard Development Process

Standard development follows the
*Process for Development of the Cradle to Cradle Certified
Product Standard*

(Available on Resources page of C2CPII website)

Development of the Next Version

- The comprehensive improvement phase of standard development through a periodic evaluation and revision process.
- Per the process document:

*The SSC will review the need for standard revisions **at least every three years** and will make recommendations to the C2CPII Board of Directors on a proposed scope and timeline for updating the standard based on the analysis of certification adoption/achievement data, available science and market trends.*

Implementation & Maintenance of the Current Version

Includes the following types of improvements:

- Correction, clarification, and interpretation of the language in existing standard requirements and supporting documents
- Creation of modified compliance paths for existing requirements in order to meet the needs of new product types that would otherwise be unable to utilize the standard
- Updates to the standard requirements through the modification, removal, or addition of a limited number of requirements

Implementation & Maintenance of the Current Version

1. Addenda

- Changes to existing standard requirements and supporting documents that include both substantive and non-substantive changes.
- These changes are meant to clarify, correct, interpret, and provide alternative language to aid in the implementation of the standard.
- A request for addenda may come from C2CPH staff or committees and may be applied to the current version of the standard as needed subject to the required approvals.

Implementation & Maintenance of the Current Version

Substantive changes are interpretations and alternative compliance paths that may substantively change the way a given, existing requirement is achieved or meant to be achieved.

- Interpretations define or expand upon existing content.
- Alternative Compliance Paths provide additional options to content that address unique product needs and advancements in science and technology.

All proposed substantive changes must be brought to the appropriate C2CPII committee for review and approval.

Substantive changes will go into effect immediately, but will be subject to comment in the next available public comment period.

Implementation & Maintenance of the Current Version

2. Updates

- Substantive changes to standard requirements
- May be initiated by C2CPII staff or the SSC
- Updates cannot be integrated into standard requirements unless approved by the SSC.

Implementation & Maintenance of the Current Version

To be considered an update to standard requirements, a change must meet any of the following criteria:

- Creation of one or more new requirements
- Removal of one or more existing requirements
- Modifications to existing requirement language as part of deliberate, next version improvements
- Revision of the applicable achievement level of an existing requirement

Updates will be available for public comment prior to implementation and will result in an incremental version number change to the standard (e.g., Version 4.0 to 4.1).

Addenda Process

1. SSC approves addenda on a rolling basis, as needed, and addenda are published on C2CPII website following SSC approval.
2. Addenda are incorporated into a revised version of the Version 4.0 standard once per year (Q3)
3. Revised versions of the Version 4.0 standard are indicated by 'Last revised' date and changes are added to a revision log, which are both published on the C2CPII website.
4. Process for addenda to Version 4.0 User Guidance is the same, but updated 1-2 times per year as needed.

Addenda to the Cradle to Cradle Certified Product Standard, Version 4.0

Addenda documents contain substantive and non-substantive changes to existing standard requirements, and are meant to clarify, correct, interpret, and provide alternative language to aid in the implementation of the standard. Addenda will be incorporated into the standard document when it is next updated. New for Version 4.0.

Addendum to the Cradle to Cradle Certified Product Standard, Version 4.0 – Material Health Section 4.4, Assessing Chemicals and Materials, Determining Percentage Assessed

VERSION 9 MAY 2023, 238.16 KB, (PDF)



Addendum to the Cradle to Cradle Certified Product Standard, Version 4.0 – Water & Soil Stewardship Section 7.2, Effluent Quality Compliance

VERSION 9 MAY 2023, 228.93 KB, (PDF)



Guidance Documents

Guidance documents contain detailed information for fulfilling each standard requirement and other standard implementation resources, and are used in conjunction with the certification standard. Addenda to the Version 4.0 User Guidance contain substantive and non-substantive changes, and are meant to clarify, correct, interpret, and provide alternative language to aid in the implementation of the standard. Addenda will be incorporated into the Version 4.0 User Guidance when it is next updated.

Cradle to Cradle Certified Product Standard Version 4.0 User Guidance

VERSION 19 OCTOBER 2021, 1.74 MB, (PDF)



Addendum to the Cradle to Cradle Certified Product Standard, Version 4.0 User Guidance – General Requirements, Section 3.1 Certification Compliance Assurance

VERSION 21 OCTOBER 2022, 231.42 KB, (PDF)



Addendum to the Cradle to Cradle Certified Product Standard, Version 4.0 User Guidance – Product Circularity, Section 5.5 Material Compatibility for Technical and/or Biological Cycles

VERSION 21 OCTOBER 2022, 231.32 KB, (PDF)



Addendum to the Cradle to Cradle Certified Product Standard, Version 4.0 User Guidance – Water & Soil Stewardship Section 7.1, Characterizing Local and Product Relevant Water & Soil Issues, Key Materials

VERSION 9 MAY 2023, 227.28 KB, (PDF)



Addendum to the Cradle to Cradle Certified Product Standard, Version 4.0 User Guidance – Water & Soil Stewardship Section 7.1, Characterizing Local and Product Relevant Water & Soil Issues, Key Materials



Feedback Mechanisms to Inform Changes/Addenda to Version 4.0 Standard and User Guidance

- Calls or emails to C2CPH staff
- Encourage your clients to contact us directly
- Change Proposal Form on C2CPH website (To be developed)

C2CPH staff are tracking suggestions/feedback and will continue updating Standards Steering Committee when issues arise that are impacting many certification holders.

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New Addenda to the Version 4.0 Standard and User Guidance

Esther Julier

Material Health, Section 4.4 Assessing Chemicals and Materials - Percentage Assessed

Effective Date: 9 May 2023

Type of Change: Addition of alternative compliance pathway

Applicable Standard Section: Material Health, Section 4.4 Assessing Chemicals and Materials, Determining Percentage Assessed

Applicable Achievement Levels: Bronze, Silver, Gold, Platinum

[Link](#) to this addendum on C2CPII's website

Material Health, Section 4.4 Assessing Chemicals and Materials – Percentage Assessed

Applicable Requirements

Requirement(s)

Bronze level: Assess at least 75% of the product.

Silver level: Assess at least 95% of the product.

Gold level: Assess 100% of the product.

Platinum level: Assess 100% of the product AND all process chemistry that comes into contact with product or its material constituents during the final manufacturing stage.

Material Health, Section 4.4 Assessing Chemicals and Materials – Percentage Assessed

Applicable Requirements

Determining Percentage Assessed

The percentage of the product that is assessed must be determined as follows:

1. For each homogeneous material in a product the applicant must either:
 - a. Count the entire material as assessed, by weight, if the material has received an A, B, C, or X (ABC-X) assessment rating. Or,
 - b. Count the material as partially assessed based on assessed chemicals subject to review in the material. In this case, the percentage assessed for the material is equal to the lower of:
 - i. the percentage by weight of all abc-x assessed chemicals within the material, and
 - ii. the percentage by number of all abc-x assessed chemicals within the material.
2. For products consisting of a single homogeneous material, the percentage assessed must be calculated as per 1b above (1a is not allowed).
3. For products composed of two or more homogeneous materials, the percentage assessed is calculated as the weighted average of the percentages assessed for each homogeneous material subject to review in the product.

Material Health, Section 4.4 Assessing Chemicals and Materials – Percentage Assessed

Alternative Compliance Pathway

c. Count the homogeneous material as partially assessed based on assessed input materials in the homogeneous material. The term “input materials” refers to individual homogeneous materials that are combined to form a single homogeneous material present in the product being evaluated. In this case, the percentage assessed for the homogeneous material is equal to the lower of:

- i. the percentage by weight of all ABC-X/abc-x assessed input materials within the homogeneous material, and
- ii. the percentage by number of all ABC-X/abc-x assessed input materials within the homogeneous material.

2. For products consisting of a single homogeneous material, the percentage assessed must be calculated as per 1b or 1c above (1a is not allowed).

3. Because fully defined chemical composition is required at the Bronze level for products that are released directly into the biosphere as part of their intended use (see Section 4.3 Material and Chemical Inventory), the percentage assessed for these products must be calculated as per 1b above (1a and 1c are not allowed).

Water & Soil Stewardship, Section 7.2 Effluent Quality Compliance - Silver Level

Effective Date: 9 May 2023

Type of Change: Addition of alternative compliance pathway

Applicable Standard Section: Water & Soil Stewardship, Section 7.2 Effluent Quality Compliance

Applicable Achievement Levels: Silver

[Link](#) to this addendum on C2CPII's website

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Water & Soil Stewardship, Section 7.2 Effluent Quality Compliance - Silver Level

Applicable Requirements

Silver level: For select tier 1 supplier facilities, treat effluent (either on or off site) prior to discharge to the environment and adhere to effluent quality regulations or guidelines.

Facilities discharging effluent directly to surface or groundwater must comply with the corresponding regional regulatory (if any), international, or industry best practice effluent quality guidelines for direct discharge.

(Note: Facilities discharging via a sewer system that does not route to an effluent treatment facility with at least secondary treatment capabilities or equivalent are discharging directly to surface or groundwater for the purposes of this requirement.)

Select tier 1 supplier facilities discharging process effluent to an off-site, independently operated effluent treatment facility (e.g., publicly owned treatment works, central effluent treatment plant, or wastewater treatment plant) with at least secondary treatment must comply with required pretreatment limits, if any.

The “select” tier 1 supplier facilities in scope are those using pollutant intense processes to produce key materials (per the *Cradle to Cradle Certified® Water & Soil Stewardship - Key Materials* reference document) that make up $\geq 25\%$ of the product by weight or by cost.

Water & Soil Stewardship, Section 7.2 Effluent Quality Compliance - Silver Level

Applicable Requirements

Key Material	Manufacturing, Extractive, and Environmental Process(es)	High-volume Water Use	Pollutant Intense	
			Chemicals and Effluent Quality Impacts	Soil Erosion Impacts
Cement	Slurry preparation, use of wet kiln instead of dry kiln process	✓	-	-
Ceramic tile	Wet process: milling	✓	-	-
Chemicals (i.e., the transformation of organic and inorganic raw materials by a chemical process to form products) Includes plastics (primary production only)	Process cooling and heating (high volume); Cleaning/rinsing, process water and sludge disposal (pollutant intense)	✓	✓	-

Water & Soil Stewardship, Section 7.2 Effluent Quality Compliance - Silver Level

Alternative Compliance Pathway

Meet the Silver level requirements for ≥ 15 tier 1 supplier facilities that are using pollutant intense processes to produce key materials (per the *Cradle to Cradle Certified® Water & Soil Stewardship - Key Materials* reference document). Alternatively, demonstrate that the facility(ies) are avoiding the use of the pollutant intense processes as listed in the reference document for the relevant material type (e.g., by using alternative processes). Facilities in de facto high-risk locations (as defined per Social Fairness Section 8.1 Assessing Risks and Opportunities) and locations with high risk on water quantity and/or quality (as defined per standard Section 7.1 Characterizing Local and Product Relevant Water & Soil Issues), if any, must be selected preferentially for achieving the requirement.

Request data to demonstrate compliance with the Silver level requirements from all select tier 1 supplier facilities in scope (or from all tier 1 suppliers).

For recertification, demonstrate progress towards obtaining the data, confirming achievement of the Silver level requirements (i.e., an increased number of facilities must meet the requirements),

- and tracking of corrective actions that may be necessary in the event that supplier facilities are determined to be out of compliance.

Water & Soil Stewardship, Section 7.2 Effluent Quality Compliance – Silver Level

Alternative compliance pathway

Meet the Silver level requirements for **≥ 15 tier 1 supplier facilities** that are using pollutant intense processes to produce key materials (per the *Cradle to Cradle Certified® Water & Soil Stewardship - Key Materials* reference document). Alternatively, demonstrate that the facility(ies) are avoiding the use of the pollutant intense processes as listed in the reference document for the relevant material type (e.g., by using alternative processes). Facilities in **de facto high-risk locations** (as defined per Social Fairness Section 8.1 Assessing Risks and Opportunities) and **locations with high risk on water quantity and/or quality** (as defined per standard Section 7.1 Characterizing Local and Product Relevant Water & Soil Issues), if any, must be selected preferentially for achieving the requirement.

Request data to demonstrate compliance with the Silver level requirements from all select tier 1 supplier facilities in scope (or from all tier 1 suppliers).

For recertification, demonstrate progress towards obtaining the data, confirming achievement of the Silver level requirements (i.e., **an increased number of facilities must meet the requirements**), and tracking of corrective actions that may be necessary in the event that supplier facilities are determined to be out of compliance.

Water & Soil Stewardship, Section 7.1 Characterizing Local and Product Relevant Water & Soil Issues - Key Materials

Effective Date: 9 May 2023

Type of Change: Addition to Further Explanation

Applicable Standard Section: Water & Soil Stewardship, Section 7.1 Characterizing Local and Product Relevant Water & Soil Issues - Key Materials

Applicable Achievement Levels: Bronze

[Link](#) to this addendum on C2CPII's website

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Water & Soil Stewardship, Section 7.1

Characterizing Local and Product Relevant Water & Soil Issues - Key Materials

Applicable Standard Requirements

There are requirements pertaining to key materials in:

- Section 7.1 Characterizing Local and Product Relevant Water & Soil Issues
- Section 7.2 Effluent Quality Compliance
- Section 7.5 Water & Soil Stewardship Strategy
- Section 7.6 Water & Soil Conservation
- Section 7.7 Assessing & Optimizing Product Relevant Chemicals in Effluent and Sludge

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Water & Soil Stewardship, Section 7.1

Characterizing Local and Product Relevant Water & Soil Issues - Key Materials

Applicable Standard Requirements

Key Materials

A key material is defined as a material that is typically produced using a high-volume water use process or a pollutant intense process (see *Cradle to Cradle Certified® Water & Soil Stewardship – Key Materials* reference document for the list of applicable materials and processes).

The key materials in scope for the Water & Soil Stewardship requirements must be determined at the generic material level (e.g., if several aluminum parts are used, the total weight of aluminum applies). If there are no key materials present at $\geq 25\%$ when aggregated by generic material type, but the sum of all key materials is $\geq 25\%$, the requirements for key materials must be applied to the key materials representing the highest weight or cost fractions of the product until $< 25\%$ of the product includes key materials to which the requirements have not been applied. If the 25% threshold is met when using only weight or only cost, then the metric that results in meeting the 25% threshold must be used.

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Water & Soil Stewardship, Section 7.1

Characterizing Local and Product Relevant Water & Soil Issues - Key Materials

Applicable User Guidance – Further Explanation

When applying requirements pertaining to key materials in other sections of the standard note that:

- For key materials sourced from more than one supplier, all suppliers are within scope.
- For a key material that is produced by a supplier at more than one facility, all facilities are within scope unless it can be determined that the material is consistently sourced from only certain supplier facilities.

Water & Soil Stewardship, Section 7.1

Characterizing Local and Product Relevant Water & Soil Issues - Key Materials

New Further Explanation

Alternatively, for individual key materials sourced from more than one supplier or from more than one supplier facility, the suppliers and facilities providing the majority of the supply are in scope (i.e., suppliers and facilities supplying > 50% of each key material in scope).

Facilities in de facto high-risk locations (as defined per Social Fairness Section 8.1 Assessing Risks and Opportunities) and locations with high risk on water quantity and/or quality (as defined per standard Section 7.1 Characterizing Local and Product Relevant Water & Soil Issues), if any, must be selected preferentially for achieving the requirements for the majority of the supply.

Exception: Minor and/or back-up suppliers representing $\leq 5\%$ of supply combined may be excluded regardless of risk levels as long as the requirements are still achieved for the majority of the supply.

Addressing Version 4.0 Implementation Challenges - Update

Esther Julier

Assessor Feedback

- C2CP II received feedback and suggestions regarding V4.0 implementation challenges from six assessment bodies in October 2022 via an assessor feedback form
- C2CP II staff fully reviewed and provided responses to the feedback, next steps, and estimated timelines for completing the next steps via a google [sheet](#) in January 2023

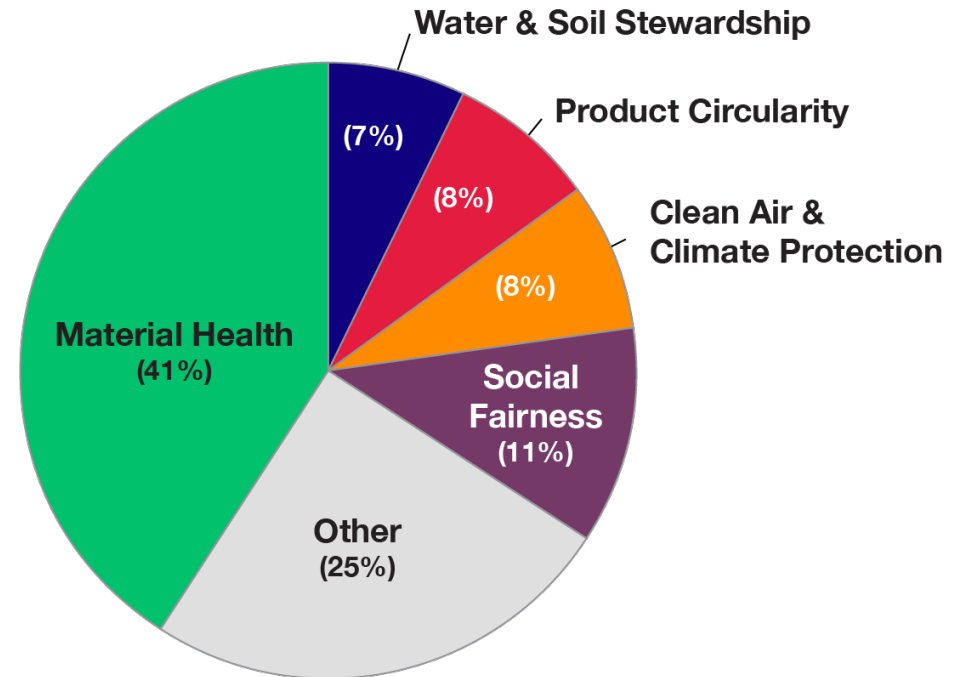
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Assessor Version 4.0 Feedback Trends

Number of Comments by Category

Category	#
Material Health	47
Product Circularity	9
Clean Air & Climate Protection	9
Water & Soil Stewardship	8
Social Fairness	13
Other	29
Total	115

Percentage of Comments by Category



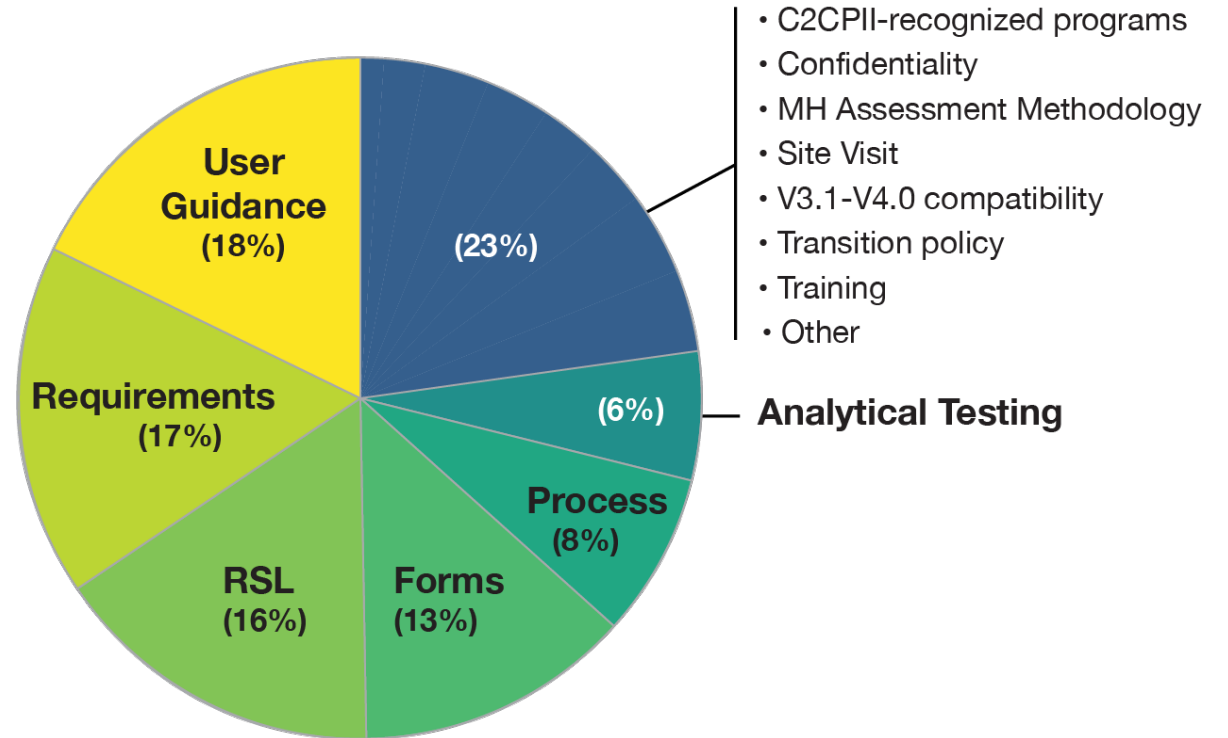
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Assessor Version 4.0 Feedback Trends

Number of Comments by Topic

Topic	#
User Guidance	21**
Concerns with specific requirements (excluding RSL)	19**
RSL compliance	18**
Forms	15**
Process	9**
Analytical testing	7*
C2CPII-recognized programs	5*
Confidentiality	5*
MH Assessment Methods	4*
Site Visits	3
V3.1-V4.0 compatibility	3
Transition policy	2
Training	1
Other	3

Percentage of Comments by Topic



****4 or more ABs**

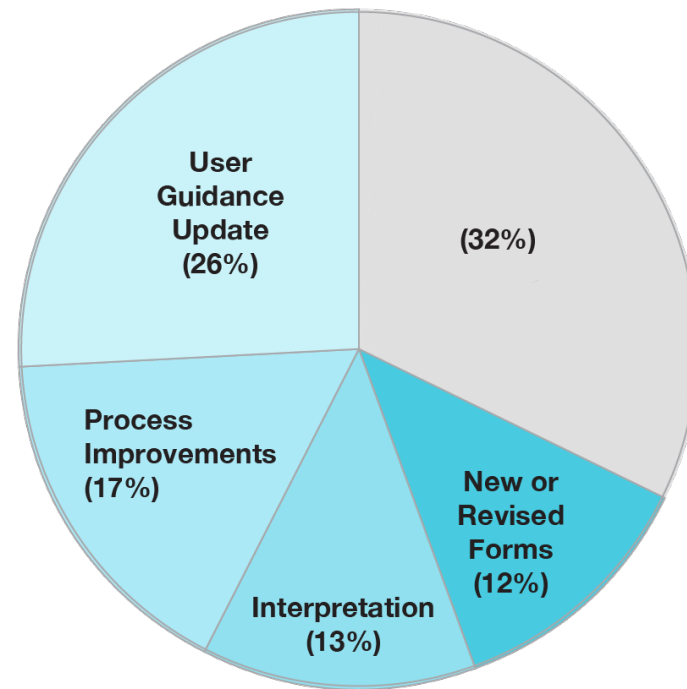
***3 or more ABs**

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Focused Solutions to Resolve Challenges

Solution	# of comments
User Guidance update	30
Process improvements	19
Interpretations (to be added to User Guidance)	15
New or revised forms	14
Expansion of C2CPII-recognized programs list	6
Reference Document update (primarily the RSL)	5
Communication guidance/ assistance communicating to applicants	4
Standard revision	4
Material Health Assessment Methodology update	3
New transition policy (already implemented)	3
Other	12

Percentage of Comments Addressed by C2CPII Solutions



- Requirement Clarification
- MH Assessment Methodology Revision
- Methodology guidance
- Communication Improvements
- Training
- Online ASF and Data Collection
- New Transition Policy
- Methodology Update
- Standard Revision
- Communication Guidance
- Reference Document Update
- C2CPII-Recognized Program Expansion

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Take away: A majority of the concerns raised are implementation related and can be addressed relatively near term (Q1-Q2 2023)

Progress and Status Update

- In December, C2CPII staff estimated that many of the comments (74) and associated tasks could be completed in Q1-Q2 2023, most importantly, the update to the User Guidance (although we have experienced some delays there).
- Some of the more complex and/or less urgent comments and associated tasks (26) were/are targeted to be completed in Q3-Q4, or on an ongoing basis.
- Some assessor questions and comments (15) were fully answered and closed along with the responses published in January

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Progress and Status Update – Completed Tasks

- RSL declaration updated, including checklist for determining acceptability of non-C2CPH formats and incorporation of banned list released in March
- Supplier Bill of Materials Form with RSL lookup and checklist released in March
- List of C2CPH-recognized programs posted to the website in March (including PEFC, OEKO-TEX)
- Standard and User Guidance Addenda released - Water & Soil Stewardship (key materials and related requirements), Material Health (percentage assessed)
- RSL update completed, and the validity period for RSL versions is extended from 24 to 36 months (2021 RSL is now valid until 30 June 2024)
- Ongoing responses to V4.0 questions via email and in individual calls with assessors and applicants when requested

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Progress and Status Update – In Progress

Estimated release in Q3:

- User Guidance update – majority of new content has been added
- Benchmarking/ example ASF report – nearly complete
- ASF update to align with User Guidance updates
- Virtual site visit protocol
- Clarifications to Exposure Assessment Methodology (Appendix 2)
- OEKO-TEX recognition (for additional standard sections)
- Assessor knowledge tests, including mock assessment (although not requested via the assessor feedback form, this will ensure assessors are well prepared)

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Progress and Status Update – In Progress (continued)

- Consultants identified and proposals delivered for:
 - Recycled content analyte and testing methodology optimization
 - Chain of custody guidance and review of recycled content certifications (for Product Circularity requirements)
- Exploring and testing online platforms to address RSL challenges, including:
 - RSL CAS number list clarification
 - Challenges to obtaining supplier RSL declarations
- Planning and organizing for the Material Health Assessment Methodology revision project
- Inputting the Material Health Assessment Methodology training into the training platform

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Certification Program Updates

Sebastian Häfele

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V4.0 ASF Benchmark Report

- Provides examples of how to complete the ASF. Compiled from best examples that we have seen, V4.0 User guidance and internal discussions
- Based on the V4.0 ASF template
- It provides examples in rows “Supporting Documents”, “Assessor Verification”
- Tabs General, Material Health, Product Circularity, Clean Air & Climate Protection, Water & Soil Stewardship, and Social Fairness
- We will be updating the document and welcome your suggestions
- *To be released soon*

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V4.0 ASF Benchmark Report

Assessor Verification

Instructions: Indicate that items in the Requirement column have been met by selecting "Yes" appropriate response as provided in the Requirement Met? column. Fully explain how each has been met in the Assessor Explanation column. Provide the requested documents and file name(s) of all supporting documentation in the List of Supporting Documents column. If

Sample Response

Requirement Detail

c. A corrective action process.

CorrectiveAction_SOP.doc summarizes applicant's process for addressing nonconformities. This includes, but is not limited to, corrective actions required due to audit findings, customer complaint, or a safety incident. Applicant maintains an internal database to document audit findings and track corrective actions.

Assessor reviewed the internal database which confirmed that corrective actions are followed up upon and timelines for the implementation of corrective actions are set and adhered to.

Incomplete V4.0 ASF

- Thank you for everyone who has completed their V4.0 ASF as per the instruction and guidance provided. This usually makes the review more efficient and leads to shorter review rounds and less questions
- In cases where the V4.0 report is missing substantial information such as supporting documentation or assessor's explanations across the entire report, C2CPII will send the report back for being incomplete
- In this case, a thorough review of the entire report is not possible, since information is missing that allows C2CPII to determine if conformance is met or not
- In this case, the report will carry audit status "Incomplete Report"

Referencing conversations between Assessment Body and C2CPH in ASFs

- If you and C2CPH engaged in discussion about an assessment before the ASF is submitted, and this conversation is used as explanation in the ASF, please include the relevant email communication in the assessment package
- Not in all cases is the person involved from C2CPH the same as the person reviewing the assessment later
- Examples could include a proposed list of final manufacturing stage processes to the C2CPH for review and approval, suggestion biodegradability standard tests for formulations for pre-approval from C2CPH, or similar

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Products and product variations in scope

- Please describe products and product variations that are covered under the scope clearly and unambiguously
- We need to ensure that we can know which products are covered under a certificate and which ones are not
- We highly encourage the use of the [Product Identifier template](#) available on the assessor resources page for V3.1 certifications. If the product is available with for example add-ons that are not covered under the scope, then these cannot be listed on the certification or product registry entry, unless clearly specified as excluded.

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V4.0 Private Label Certification Process

- We are working on communications to be sent out to all Private Label Certification holders providing guidance on the V4.0 PLC process
- We encourage PLC holders to work with an assessment body to help them complete additional requirements in case they do not want to disclose that it is a Private Label certification to V4.0
- In parallel we are working on revising the website and application form to provide better guidance for companies that are interested in becoming PLC holders

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Review times

- C2CPHs internal goals for conducting the first phase of the review and sending (if any) comments to the assessor are
 - 14 days for V3.1 certifications
 - 14-28 days for V4.0 certifications
- For V3.1 certifications currently in the queue and for this year we are at 13 days
- For V4.0 certifications currently in the queue and for this year we are at 23 days

This is a first estimation based on the current queue and we will continuously monitor the review times and do our best to further improve these.

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Services & Engagement Team - Event

Nienke Steen

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CRADLE TO CRADLE CERTIFIED®

Community Meeting Italy

Made for Tomorrow

Milan, June 9, 2023

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Program for the Day

11:30 Welcome & introduction – Alberto Candiani and Nienke Steen

12:00 Connect: Introductions of companies around the table

12:30 Lunch Buffet

13:15 Candiani Tour

14:30 Connect: Follow up of introductions

15:15 Key conclusions previous Community Meeting

15:30 Group discussion: Driving the Circular Shift & Recognition

16:00 Wrap up & Networking Drinks

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2023 Quarterly Assessor Calls

Quarterly Assessor call schedule (2023)

Meeting	Day	Date	EU (CET)	US (ET)
Q1	Wed	08 March	16:30-18:00	10:30 AM – 12:00 PM
Q2	Wed	07 June	16:30-18:00	10:30 AM – 12:00 PM
Q3	Wed	13 September	16:30-18:00	10:30 AM – 12:00 PM
Q4	Wed	06 December	16:30-18:00	10:30 AM – 12:00 PM

If you have suggestions for a topic to be discussed, please let us know (at least a week) before the meeting and we will be happy to include this in the agenda.

TBD: Potential in-person assessor meeting in Q3 or Q4

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Assessor Call Resources

The assessor call slides, and the recording will shortly be posted on the Assessor Resources page (scroll down to *Assessor Calls*)

Assessor Calls

Links to presentations and recordings from assessor calls. These are intended for assessor use only. Please do not share or distribute these outside of your company.

2023

March 08, 2023 – SLIDES – Certification, Material Health, Services and Engagement and Marketing Updates

VERSION MARCH 08, 2023, 3.98 MB, (PDF)

2022

December 07, 2022 – Market & Partnership

VERSION DECEMBER 07, 2022

<https://c2ccertified.org/assessors-resources-2023>

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Q&A

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